

Skills Development Proposal

TO:

FROM:

DATE:

Overview/Purpose

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Learning Outcomes (i.e. which skills)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Grading Criteria

- List criteria set by instructor

Timeline

Publishing Plan

TO:

FROM:

DATE:

Screenshots/Evidence

Overview

Purpose

Summary

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Budget

Conclusion

Peer Review Questions

- 1. How do you respond to the format/organization of these pieces?**
- 2. Should proposals and plans have a universal standard format or is there room for creative freedom?**
- 3. What suggestions do you have for better tracking progress of skill development?**
- 4. Am I missing any sections that would be pertinent for a proposal or publishing plan?**
- 5. What outside resources would you suggest for skill development?**
- 6. Currently, the drafts are in a semi-memo format. What might be a better way to introduce a proposal/publishing plan (i.e. heading information, overview, etc.)?**
- 7. What are the strengths of this draft that should be retained through future drafts?**